LANDLORD REFERENCE FORM

NAME OF RENTAL DEVELOPMENT: **McHugh Apartments (owned and managed by McHugh & McHugh, LLC)**

TO CURRENT/PREVIOUS LANDLORD: The renter named below has applied for an apartment at the rental development named above. As managing agents, we need you help in answering the following questions; your answers will be used to help determine the renter's eligibility. Thank you for your cooperation. Enclosed is a self-addresses, stamped envelope for return of this form to us.

_____

Signature of owner of managing agent Phone Number Date

_____

Applicant's Signature Date

_____

Co-Applicant's Signature Date

My/Our signature(s) as (an) applicant(s) authorize the release of the above information.

Renter's Name:_____ Landlord's Name:_____

Renter's Address:_____ Landlord's Address:_____

_____

_____

The following is to be completed by Landlord:

1. When did they rent this property? From:_____ To:_____
   Month/Day/Year Month/Day/Year
2. Do they still live here now? _____
3. Name of persons who signed lease (including owner or managing agent)_____
   _____
4. Who lived at this address? _____
5. Are you related to them or anyone in their household by blood or marriage or the operation of the law?_____
6. What type of structure is this property? House _____ Apartment _____ Room _____
7. What was their **monthly rent**? $_____ Was it paid on time? Yes_____ No _____
8. What was their **security deposit**? $_____ Amount refunded to them? $_____
9. Why did they move? _____
10. Did they give proper notice before moving out? Yes _____ N0 _____
11. What were their overall housekeeping habits? _____
12. If they have already moved out, was the property left in rentable condition after they moved? Yes _____ No _____
13. Was the property damaged during their stay? Yes _____ No _____
14. Did they have pets? Yes _____ No _____ If yes, what type? _____
15. Did they get along with their neighbors? _____
16. Were they responsible for paying their own heat and lights? Yes _____ No _____
17. Do you own this rental property address listed above? Yes _____ No _____
18. If no, who is the owner? _____
19. Would you rent to them again? Yes _____ No _____
20. Additional Comments: _____
    _____
    _____

_____

Name of Person Completing Form Title Date

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