

Employment Information

From _____
Month Year
to present

From _____
Month Year
to _____
Month Year

From _____ to _____
Month Year Month Year
to _____
Month Year

Employer: _____
Address: _____
Telephone #: _____
Position: _____
Supervisor: _____
Salary: _____
Reason for leaving: N.A.

APPLICANT B:

Full Name: _____
First Middle Last

Social Security #: _____

Date of Birth: _____

Tel. #s: Home: _____ Work: _____ Mobile: _____

<u>Address</u>	<u>From</u>	<u>To</u>	<u>Monthly Rent</u>	<u>Landlord</u>	<u>Tel. #</u>
Current: _____	_____	Present	\$ _____	_____	_____
Previous: _____	_____	_____	\$ _____	_____	_____
Previous: _____	_____	_____	\$ _____	_____	_____

<u>Question</u>	<u>Yes</u>	<u>No</u>	<u>Explanation</u>
• Do you own any real estate?			If yes, please provide the address:
• Have you ever been arrested or charged with a crime?			
• Have you ever received an Eviction Notice from a landlord?			
• Have you ever been evicted by a landlord?			
• Does your current Landlord know you are leaving?			

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Telephone #: _____
Position: _____
Supervisor: _____
Salary: _____
Reason for leaving: N.A.

Two NON-FAMILY Personal References:

<u>Name</u>	<u>Address</u>	<u>Tel. #</u>	<u>Years Known</u>	<u>Occupation</u>
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

IN CASE OF AN EMERGENCY, PLEASE CONTACT THE FOLLOWING FAMILY MEMBER (WHO WILL NOT BE LIVING WITH YOU):

NAME: _____ TEL#: _____

SIGNATURES AND RELEASE OF INFORMATION

Please read the following prior to signing this Application to Rent:

I warrant that the information supplied is true and correct, and that I am at least 18 years of age.

I hereby authorize McHugh & McHugh, LLC (“Lessor”) and its designee, ScreeningOne, Inc., 2233 W. 190th Street, Torrance, CA 90504, (866) 273-3848, and its designated agents and representatives (individually and together (“ScreeningOne”), to conduct a comprehensive background check that includes any one or all of the following: Consumer and/or business credit report, past employment and tenancy, criminal, drug, and driving records. I understand that one or more of the above-referenced checks may require additional written authorizations and consents, and I hereby agree to provide all such further written authorizations and consents.

I am aware that the background reports I consent to have prepared may include information obtained from a variety of sources, including but not limited to government agencies, national credit reporting agencies, and other sources. I am aware that if I choose, I may obtain a complete disclosure of the nature and scope of any report prepared about me if I make a written request to ScreeningOne, within a reasonable time after I execute this authorization.

I also authorize and request every person, firm, company, corporation, governmental agency, court, law enforcement office, and any other entity having control or possession of any information pertaining to me or my background to furnish same to ScreeningOne.

By this authorization, I hereby forever release, discharge, exonerate, hold harmless and indemnify Lessor, ScreeningOne, and their respective affiliates, employees, representatives, agents, and subcontractors, and any other person, entity, organization or institution furnishing information to them, from any and all liabilities of every nature and kind, including but not limited to claims for libel, slander invasion of privacy, related tort claims, misuse of the information obtained, and any other claim or cause of action arising out of the furnishing, inspection or copying of any documents, files, records, and other information, or the investigation made by or on behalf of Lessor or ScreeningOne, unless such release is determined to violate the public policy of the state or federal district in which this contract is executed, and in that event this release will be permitted to the maximum extent allowed by the governing law. I understand that a photocopy, facsimile or scanned copy of this signed document shall be considered as valid as an original.

I have been informed that my credit will be used to evaluate my qualifications as a potential tenant. Any information derived from credit reports or other sources will be kept confidential and not revealed to any outside party.

I hereby acknowledge that false information given in this Rental Application may constitute grounds for rejection of this application and termination of your lease.

I hereby acknowledge that incomplete Rental Applications will be rejected.

I authorize listed references, including employers and financial institutions, to release information to Lessor.

I/We, the undersigned Applicant(s), have read and agree to all provisions of this Application to Rent.

****The Security Deposit and First Month’s Rent are to be paid by cashier’s check or cash****
****Credit Check Fee: Landlord’s Out-of-Pocket Costs (Currently \$15.00 for each Applicant)****
*****MAKE CHECK PAYABLE TO “MCHUGH & MCHUGH, LLC” AND MAIL IT TO**

MCHUGH & MCHUGH, LLC, C/O LAURA A. MCHUGH, 500 DALTON DRIVE, UNIT E, COLCHESTER, VT 05446***

PAYMENT OF CREDIT CHECK FEE OR SECURITY DEPOSIT OR FIRST MONTH’S RENT DOES NOT GUARANTY AN OFFER TO RENT.

APPLICANT A Printed Name: _____ Signature: _____	APPLICANT B Printed Name: _____ Signature: _____
Current Address: _____ _____	Current Address: _____ _____
Date Signed: _____	Date Signed: _____

INCOMPLETE APPLICATIONS WILL BE REJECTED.

Send completed applications to McHugh & McHugh, LLC, c/o David P. McHugh, via facsimile at 312-258-5600 (Please put “**Attn: David McHugh** on the fax cover sheet) or via email to info@mchughapartments.com. **Please do not forget to attach a copy of each Applicant’s Driver’s License and a copy of recent W-2 or last two pay stubs for each Applicant.**

GUARANTOR APPLICATION

(IF APPLICANTS ARE CONCERNED ABOUT THEIR CREDIT WORTHINESS, LANDLORD MAY REQUIRE A THIRD-PARTY GUARANTOR)

This Guarantor Application is attached to the Application to Rent for the prospective tenant(s) identified therein.

Full Name of Guarantor:	_____	Social Security #:	_____
	First Middle Last	Date of Birth:	_____
Tel. #s:	Home: _____	Work: _____	Mobile: _____
Email Address: _____			

<u>Guarantor's Address</u>	<u>From</u>	<u>To</u>	<u>Monthly Rent/ Mortgage Payment</u>	<u>Landlord (if applicable)</u>	<u>Landlord Tel. # (if applicable)</u>
Current: _____		Present	\$ _____	_____	_____

Employer's Name:	Position Held & Dates:
Employer's Address:	Direct Supervisor:
Employer's Tel. #:	Salary: \$ _____ per year

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****Credit Check Fee: Landlord's Out-of-Pocket Costs (Currently \$15.00 for each Credit Check)****

 GUARANTOR
 DRIVER'S LICENSE NUMBER: _____
 STATE ISSUED: _____